



Expressions of Interest for:

Tonbridge Primary Schools' Orchestra - Musical Director

A confident and experienced Musical Director is sought for the inaugural Tonbridge Primary Schools' Orchestra. The MD needs to be comfortable working across a range of genres (including non-western music) and working with young students who are of mixed ability and playing a variety of instruments.

Date: Friday 20th March 2020

Location: Hugh Christie School, White Cottage Road, Tonbridge, Kent, TN10 4PU

Timings: 1300 – 1600 Rehearsals. Concert 1615 -1700

Pay:

- MU Workshop Leader Rates for 2019/20. £202 per day.
- 1 full day at £202 for Rehearsal and Concert
- 2 full days at £202 per day for preparation and arrangement of music and communication with KM
- £606 in total.
- Kent Music is a registered charity and therefore not VAT registered. We understand it is possible for your accountants to designate your fee as an education payment and therefore make it VAT exempt. We would be grateful if you would make these arrangements.

Travel:

- Travel expenses can be claimed up to a maximum of £50 per day unless by prior agreement for a specific reason. Mileage can be claimed at 35p per mile or standard fare rates for public transport.

Support:

- Admin support, printing of music, co-ordination of schools and logistical management of the event on the day to be provided by the Kent Music Area Manager and Area Co-ordinator for West Kent.
- Musical support to be provided by Kent Music teachers and primary school music co-ordinators and teachers. Music will be issued in advance of the day for students to prepare with their music teachers.

Aim:

- To bring together children from across Tonbridge of primary school age, who are learning to play an instrument. (NB. **not** for children currently receiving whole class instrumental lessons unless they are also having tuition or learning to play outside of the classroom). Instruments can include traditional and non-traditional orchestral instruments including piano / keyboard and amplified instruments.
- To provide progression from students' whole class instrumental lessons.
- To provide the opportunity of playing in a large ensemble with many different instruments that students might not be able to experience in their school.
- To play exciting and engaging repertoire to encourage children to continue learning and to enjoy playing their instrument.
- To provide the opportunity for CPD for primary school music teachers and co-ordinators and to support the music curriculum.

Duties:

- To prepare and arrange suitable exciting and engaging repertoire for the instrumentation at the appropriate levels of difficulty for all students. The arrangements need to be as inclusive as possible including standard notation as well as making the music accessible for students who play by tab or learn by ear. The music needs to be ready to issue to schools by Friday 31st January 2020 so that students can prepare the music in advance with their music teachers.
- Repertoire to be discussed and agreed with the Kent Music Area Manager to ensure the pedagogical aims of the orchestra are being met.
- To be the Musical Director for the afternoon event and to conduct rehearsals and the concert. Some singing and warm up exercises are to be included.
- To work with the Kent Music Area Manager and Area Co-ordinator in the lead up to the event and answer any queries where necessary.

Person Specification:

	Essential	Desirable
Qualifications and training		
Relevant music qualification	✓	
Teaching qualification, e.g. CME, QTS		✓
Safeguarding training & current DBS	✓	
Health & safety knowledge and training		✓
Knowledge, skills and experience		
Relevant high quality and inspirational Musical Director experience	✓	
Relevant music teaching experience within a school environment	✓	
Experience of leading vocal workshops and choirs for primary school children		✓

Experience of working in community and SEN/D settings		✓
Experience of performing as a musician to a high standard	✓	
Ability to motivate and inspire students of all ages and abilities	✓	
Highly developed interpersonal communication skills with a good standard of spoken English	✓	
Enthusiastic, energetic, creative and innovative, with a proactive and positive attitude	✓	
Experience of conducting and leading ensembles	✓	
Multi-instrumentalist able to teach two or more instruments		✓

Intellectual Property

- All music arrangements for this event will become the property of Kent Music so that they can be re-used and shared with other ensembles.
- For this event, the Musical Director will need to give their consent for their photo to be used by Kent Music, the local press and other participating schools.

Safer Recruitment Statement

Kent Music is committed to the safeguarding of all its learners and staff. Safeguarding is a priority with arrangements in place to ensure learners feel, and are safe during Kent Music activities.

The learner experience and individual achievement are paramount, and safeguarding initiatives are developed to impact positively upon this. Kent Music ensures safeguarding legislation and guidance are adhered to and taken into account when developing and revising policies, procedures, and associated arrangements. Health and Safety arrangements are in place to ensure adherence to current legislation and guidance.

Applicants will be subject to recruitment and selection procedures designed to emphasise Kent Music's commitment to the safeguarding of its learners and staff. The procedures include questioning at interview stage, verification of appropriate qualifications, acquiring references, and necessary safety checks.

Kent Music has a 'Designated Safeguarding Lead' responsible for child protection, supporting staff in carrying out their safeguarding duties, and working closely with other services. Kent Music has appropriate policies and procedures in place to deal effectively with child protection and safeguarding issues, together with recording and monitoring processes.

It is a condition of employment that all staff are trained to a level appropriate to their safeguarding responsibilities. Kent Music's commitment to safeguarding is paramount to the success of the learners. Kent Music's trustees, Senior Leadership Team, and the safeguarding working group will continue to keep abreast of developments in this area and implement arrangements to continually improve the safety and awareness of its learners, staff and volunteers.

Next Steps:

- For more information and to express an interest in this work, please contact the Area Manager (Sevenoaks, Tonbridge and Tunbridge Wells), Steph Godwin, sgodwin@kent-music.com, by midday on **Wednesday 18th December 2019**.
- Please submit a brief CV outlining your previous Musical Director experience and in particular, highlight any work you have undertaken which is of a similar nature.
- Please also outline what your choice of repertoire, ideas and activities would be for the Tonbridge Primary Orchestra.
- A telephone interview will be arranged after sifting and professional references sought upon appointment of the successful candidate.