

Kent Music: Terms and Conditions for Schools

Issued September 2018

Definition: School 'term' in this document refers to 'long' terms, ie Autumn, Spring or Summer (3 per year)

For MusicPlus Whole Class Instrumental Teaching Projects:

1. Where *MusicPlus* is led by a visiting peripatetic teacher, a class teacher or teaching assistant **MUST** be present during the *MusicPlus* lesson to support the visiting teacher and help with classroom management.
2. Under this Agreement, the School and/or pupils are entitled to free instrument usage for the duration of the project. Please contact our Musical Instruments team on 01622 358442 for more details.

For all teaching, the School will provide:

1. The School agrees to make available teaching accommodation suitable for the class size and the type of instrument being taught.
2. A class list should be given to all visiting peripatetic teachers at the start of the academic year. This list must include details of students' names, SEN/D and language (EAL) needs for the visiting teacher's reference. Learning can be significantly enhanced when such information is present and is compromised when not.

Our Commitment to Schools:

1. Tuition will be provided by Kent Music teachers who have undergone enhanced DBS clearance and Child Protection Awareness training.
2. All Kent Music teachers may be subject to a Quality Assurance visit at any time.
3. All Kent Music teachers attend relevant CPD on an annual basis.

Terms and Conditions

1. In the event of staff absence or any unforeseen circumstances, and following consultation with the school, Kent Music reserves the right to deploy substitute teachers to complete the tuition arranged under this Agreement.
2. If for any reason Kent Music does not deliver the agreed number of lessons over the Academic Year, a pro-rata refund can be negotiated. If there is a fundamental breach of this Agreement by either party any refund due can be made earlier by mutual agreement.
3. The School agrees to give a minimum notice period of four weeks in writing to Kent Music of any school closures or class absences that fall within the term dates as published by Kent County Council, resulting in music lessons not being able to take place ie: inset days or school trips.
4. Kent Music cannot take responsibility for lessons cancelled by the school, but does agree to re-arrange lessons by mutual agreement wherever possible.
5. The School agrees to make prompt payment within 28 days on receipt of Kent Music invoices.
6. To protect the interests of all parties, any changes to this Agreement must be agreed in writing (by post or email) no less than six weeks prior to the change taking effect.
7. Cancellation of this Agreement must be made in writing to all parties concerned (email is fine) by the date below. If written notice is not given a fee in lieu of notice of 40% of the fee for the full term will be charged:
 - 30th November 2018 for lessons to terminate at the end of the autumn term
 - 1st March 2019 for lessons to terminate at the end of the spring term
 - 19th July 2019 for lessons to terminate at the end of the summer term
8. This Agreement is deemed to take effect once teaching has begun.

Kent Music

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